



# What does it mean to be Room-Parent?

- Each teacher has two room parents. You will work with your co room-parent throughout the year.
- Main expectations/responsibilities:
  - Set up communication with other parents in the class via email
  - Send reminders to parents about upcoming school, PTO, and classroom events
  - Encourage parents to donate towards teacher gifts (one gift in December and one in May)
  - Purchase teacher gifts with the money collected. You and your co room-parent can decide on the gift
  - Send a reminder to parents on your teacher's birthday
  - Recruit volunteers for classroom activities (ex/ pumpkin carving, science force, parties).
  - Work with all other room-parents in your \*grade\* to plan and execute classroom parties. There is one party in December and one in May. Parties are funded by the PTO.

## FAQs

- ***Do I have to volunteer for all events?*** – No. You can volunteer as much or as little as you want to. However, it would be ideal if you volunteered for the class parties because you were involved in the planning process.
- ***What is the time commitment?*** – Minimal/Moderate. You are mainly communicating with class parents through whatsapp and/or email. You will be busiest just before class parties to plan and purchase items (along with other room parents for your grade). The actual party is a one-hour time commitment.
- ***What is the financial commitment?*** – None/Minimal. Your main commitment is your time! Anything you spend on class parties will be reimbursed, and teacher gifts are bought through donated money from the entire class. However, it is an unwritten expectation that room-parents provide their teacher lunch and a sweet treat on their birthday. The specifics can be decided between you and your co room-parent.

Have more questions? Feel free to email Rashida at [wcesvolunteering@gmail.com](mailto:wcesvolunteering@gmail.com)